

# St. Wilfrid

## Catholic School Advisory Council

**MINUTES** of the **MEETING** of St. Wilfrid Catholic School Advisory Council held in the library at St. Wilfrid Catholic School, Wednesday September 20, 2017.

**Council Members Present:** Julia Tapp, Margie Joyce, Sylvia D'Souza, Vernon D'Souza, Louella Di Francesco, Jennifer Ly, Barb Perrott, Cathy Duncan, Jubelda Premnath, Christine Martin, Mike Ward, Mike Young, Mike Neubauer

**Regrets:** Joe Przybylo, Keisha Petrolo

### **1.0 CALL TO ORDER**

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#### **Item 1.1 Opening prayer**

Mr. Young led the group in Opening prayer.

#### **Item 1.2 Welcome & Courtesies**

Julia Tapp called the meeting to order at 7:03 and welcomed all in attendance.

### **2.0 APPROVAL OF AGENDA**

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THAT the St. Wilfrid Catholic School Advisory Council approves the Agenda for the September 20, 2017 meeting.

Moved by Mike second by Julia.

Carried

### **3.0 PRESENTATIONS**

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Item 4.1 **None**

Item 4.2 EQAO to be presented in October

### **4.0 ANNOUNCEMENTS**

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Next CSAC Meeting to be held on Tuesday, October 24, 2017.

## **5.0 ACTIONS TO BE TAKEN**

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### **Item 5.1 Approval of minutes from June 13, 2017.**

``That the St. Wilfrid Catholic School Advisory approves the minutes of the June 13, 2017 meeting.  
Moved by Sylvia, seconded by Jen

Carried

## **6.0 EXECUTIVE REPORTS**

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### **Item 6.1 Chair Report**

Julia and Margie circulated annual report highlighting the achievements of last years 2016 – 2017 council.

### **Item 6.2 Principal's Report – Mike Young**

1. Mr. Young was happy to report the enthusiasm of staff to be involved in school Improvement plan. Nine teachers have volunteered to be enrolled. One of the big focuses is going to be on math with a renewed math strategy. Students will be doing an online survey to determine their attitude towards math. The data will be used as a starting point. The goal is to get a balanced assessment and look at thinking applications instead of just knowledge and learning. The board is providing funding for math.
2. Classes are balanced this year with one slight change. A split class was added to bring the numbers down. October is the deadline for staffing. Staffing is very tight at this point adjustments could still be made but it is unlikely. Mr. Young explained split classes are a reality and the teachers do look at the combinations of kids that are put into each class.
3. Pictures were taken on the first day of school and will be presented at assembly. It is being encouraged for teachers to take lots of pictures each month and the slide show will be presented to the students at the monthly assembly and then to parent council.
4. Meet the teacher was a successful night with good turnout from parents.
5. Fire drills will be starting soon once the JK students are more settled into the school routine.
6. The school is working on eliminating the poison ivy. A number of students have been affected. It is on the west side of the fence and has crept through. Durham region is responsible for Brock road. The school had the poison ivy sprayed on this side and have been told not to remove it until the herbicide has gone into the root system. There is possibly some under the trees at the city park as well. The city is coming to assess this area. The YMCA has been informed and the staff were advised not to go to these areas. Parents at council discussed a need for a physical barrier to be put up as the oil from the plant is extremely toxic. Once sprayed the plant will come back. A fence or paving was suggested along with staff, student and parent training. Parents state a multifaceted approach between the region and the school is needed. Mr. Young will take all the steps he can to resolve this serious issue. He is following up with the city and the region. Council asked for updates on this issue and solutions to be presented.

### **6.3 Parish Report**

Margie is going to check with Joe to see if he will be coming to council as a parish representative.

## **7.0 DISCUSSION ITEMS**

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### **Item 7.1 CSAC Elections**

The elections happen every year it is opportunity for parents to come learn about the school improvement plan. It is not just about volunteering and fundraising. It is a commitment to come every month. It must have more parents than staff. Mr. Young would like council to look at setting a budget with objectives and goals that would benefit most kids in the school. This will be discussed more at next council meeting.

“Motion to dissolve 2016-2017 CSAC moved by Julia Tapp, second by Louella DiFrancesco

#### Carried

Julia and Margie to step down as co-chair. Julia has been a part of council for 10 years and is willing to assist the new chair with any questions he or she may have. Council members are considering this position. No one has been accepted at this time. It was agreed to postpone election of new chair till next meeting.

Sylvia D’Souza is council secretary

Item 7.1 CSAC Meeting Dates for the 2016 – 2017 school year.

Tuesday October 24/17 7:00pm  
Tuesday November 14/17 7:00pm  
Tuesday January 23/17 7:00pm  
Tuesday February 27/17 7:00pm  
Tuesday April 17/17 7:00pm  
Tuesday June 5/17 7:00pm

Council has agreed to share email addresses.

### **Item 7.2 CSAC Lunch Days**

All lunch dates till December 21/17 are posted on healthy hunger web site.

There is a five day cut off for orders.

St. Wilfrid will be moving from healthy hunger to cash online after Christmas. More information will be given about this in future.

### **Item 7.3 Snack Program**

Dianne is not able to continue this year. An appeal for volunteers on school website will go up. Mr. Young is going to find out more details about the program from Dianne.

#### **Item 7.4 X Movement**

X Movement event is October 19, 2017

In the spring of 2017, St. Wilfrid CSAC applied for the \$1000.0 Pro Grant to help subsidize this event. We are waiting to hear from the Ministry of Education to see if our application was successful.

The event was booked by Mrs. Wardle prior to the Pro Grant application. Council is contributing \$500.0 for the event. The event cost last year was approximately \$5700.0 and lasted four days. Classes 1 – 8 had a half -day session last year and kindergarten classes participated for a 30 minute session. On the last day parents and community members are invited to attend an evening event.

#### **Item 7.5 CSAC Budget**

Budget report to continue each month.

#### **8.0 ADJOURNMENT AND CLOSING PRAYER**

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Closing prayer was led by Mr.Young . The meeting was adjourned at 8:50pm

``That the St.Wilfrid Catholic School Advisory Council meeting of September 20, 2017 adjourn.

Moved by Margie , Second by Julia, Carried