



# St. Wilfrid Catholic School Advisory Council

**MINUTES** of the **MEETING** of the St. Wilfrid Catholic School Advisory Council held in the library at St. Wilfrid Catholic School, Tuesday September 20, 2016.

**Council Members Present:** Lynette Wardle, Jennifer Rocha, Angie Caggianiello, Nadine Williams, Julia Tapp, Mike Ward, Louella DiFrancesco, Barb Perrott, Margie Joyce, Jennifer Ly

**Regrets:** Nancy Carpenter, Keisha Petrolo

## 1.0 CALL TO ORDER

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### Item 1.1 Opening Prayer

Mrs. Wardle led the group in the Opening Prayer.

### Item 1.2 Welcome & Courtesies

Lyn Wardle called the meeting to order at 7:12 p.m. and welcomed all in attendance.

## 2.0 APPROVAL OF AGENDA

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"THAT the St. Wilfrid Catholic School Advisory Council approves the Agenda for the September 20, 2016 meeting."

Moved by Angie, seconded by Louella.

Carried

## 3.0 PRESENTATIONS

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None

## **4.0 ANNOUNCEMENTS**

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### **Item 4.1 Next St. Wilfrid CSAC Meeting**

Scheduled for Tuesday, October 25, 2016 at 7:30 p.m.

## **5.0 ACTIONS TO BE TAKEN**

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### **Item 5.1 Approval of Minutes from June 16, 2016 meeting**

"THAT the St. Wilfrid Catholic School Advisory Council approves the Minutes of the June 16, 2016 meeting."

Moved by Julia, seconded by Angie.

Carried

## **6.0 EXECUTIVE REPORTS**

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### **Item 6.1 Chair Report**

None

### **Item 6.2 Principal's Report – Lynette Wardle**

- Our school population is 522 students, down slightly from previous year.
- We have 23 classes, most in Primary.
- Listing of all new staff members and assignments. Vice-Principal, Mrs. Whale, off until Thanksgiving. Retired Vice-Principal currently filling in until Mrs. Whale's return.
- We had a great turnout at Meet the Teacher night. Our Book Fair was successful.
- *Safe and Caring Schools* week is currently underway. The goal is to promote safe and healthy Catholic school communities within our school board. Each day carries a specific theme, prayers and morning announcements. Gospel readings take place within the individual classes. Today's action regarded the Biblical story of the prodigal son. Children are encouraged to reflect upon opportunities for forgiveness.
- Emergency drills and "hold and secure" drills took place in our school. Note that the "hold and secure" differs from a "lock down." In a hold and secure procedure there is a known concern in the outside community, and measures are made to ensure the safety of all persons within the school. A lock down procedure occurs when there is a threat within the school.
- We have three mandatory fire drills in cool weather and three again in warmer weather.
- Our community liaison officer will engage in school drills and support our staff with updated procedures.
- Next week, *X Movement* is scheduled. It will be a busy four days at school with student activities and the parent event on the September 29<sup>th</sup>. On parent night, families will be engaged in X Movement activities, promoting physical activity, positive sportsmanship and

character building. In the event of rain, the gym and additional space within school will be used.

- Grades 3 – 8 cross country to take place on September 29. These grades will be scheduled for X Movement on alternate dates.
- We have a new priest, Fr. Tom, at St. Isaac Jogues Church. Our first school mass is October 11, 2016. Students and staff will travel by bus to St. Isaac Jogues Church for this mass.
- The Grade 4's will participate in a bible celebration on October 4, 2016.
- Our Terry Fox Run is scheduled for October 7, 2016.

### **Item 6.3 Parish Report**

- None

## **7.0 DISCUSSION ITEMS**

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### **Item 7.1 Elections**

- Co-Chairs – Margie Joyce and Julia Tapp
- Secretaries – Jennifer Ly and Nadine Williams
- Council Members – Angie Caggianiello, Louella DiFrancesco, Barb Perrott, Jennifer Rocha

### **Item 7.2 2016-2017 meeting dates**

- Tuesday, October 25, 2016. 7:30 p.m. – 8:30 p.m.
  - Tuesday, November 29, 2016. 7:30 p.m. – 8:30 p.m.
  - Tuesday, January 31, 2017. 7:30 p.m. – 8:30 p.m.
  - Tuesday, February 28, 2017. 7:30 p.m. – 8:30 p.m.
  - Tuesday, April 25, 2017. 7:30 p.m. – 8:30 p.m.
  - Tuesday, May 30, 2017. 7:30 p.m. – 8:30 p.m.
  - Tuesday, June 13, 2017. 7:30 p.m. – 8:30 p.m.
- (No meetings are scheduled for December 2016 or March 2017.)

### **Item 7.3 CSAC Lunch Days**

- Online orders with *Healthy Hunger* to start soon. Weekly Pizza and Subway orders will alternate.

### **Item 7.4 Snack Program**

- Snack program to start soon. Snack will be twice per week (Tuesdays and Thursdays), funded through *Breakfast for Children*.

**Item 7.5 Family Christmas Night**

- Date confirmed for Wednesday December 7, 2016. 5:30 p.m. – 7:30 p.m. is the tentative timeframe. Our Christmas concerts will follow the week after the Family Christmas Night.

**Item 7.6 2016 – 2017 PRO Grant**

- *Ontario Engagement Office* has confirmed the \$1000 funding amount towards our Paul Davis parent engagement workshop on February 23, 2017. The topic is "Social Networking Safety."

**Item 7.7 CSAC Budget**

- As per usual, the pizza and Subway accounts collapsed into one account at the end of the previous school year.
- \$2422.71 is currently in the Catholic School Advisory Council account.
- Pizza totals from our September Meet the Teacher night have yet to be counted.
- Discussion of *Movement X* Parent Night, scheduled 6 – 8 p.m. on September 29. Items for sale: 100 bottles of water, 3 cases popcorn, and 3 cases assorted potato chips.

**8.0 ADJOURNMENT & CLOSING PRAYER**

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Closing prayer was led by Mrs. Wardle. The meeting was adjourned at 8:12 p.m.

"THAT the St. Wilfrid Catholic School Advisory Council meeting of September 20, 2016 adjourn."

Moved by Julia, seconded by Margie.

Carried